



NEW VOLUNTEER REGISTRATION FORM

Name:	Mr/Mrs/Miss/Ms*		
Home Address:			
Postcode			
Telephone Numbers:	Home: Mobile:	Work:	
E-mail Address:			
Occupation: (optional)			
Do you have any physical or mental health conditions you think we should know about? Are there any medication details you think we should be aware of?			
Can you share why you want to volunteer with BPCG?			
Your Date of Birth			
Emergency Contact (Please provide us with an emergency contact and details)			
Name:		Relationship:	
Home Phone:			
Work Phone:			
Mobile Phone:			



Where did you hear about volunteering at Brockwell Park Community Greenhouses? e.g. through search engine, word of mouth, a leaflet, a poster or at a volunteer centre?	
Do you have a garden at home?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you happy to receive weekly emails from us?	Yes <input type="checkbox"/> No <input type="checkbox"/> If No, please tell us the best way to give you any important information.
If you do not want to appear in any photographs please opt out by stating here.	I am happy to be in photographs whilst volunteering <input type="checkbox"/> I do not wish to be photographed whilst volunteering <input type="checkbox"/>
Is it OK for us to share your email with other volunteers?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a special interest in any of these areas of BPCG's work	Growing Food <input type="checkbox"/> Growing Flowers <input type="checkbox"/> Growing Medicinal Plants <input type="checkbox"/> Growing Dye Plants <input type="checkbox"/> Are you interested in Cooking? <input type="checkbox"/> Are you interested in Selling Plants and Produce? <input type="checkbox"/> Any other area?
Do you have any key skills you want to share with us?	
Membership	If you are over 18 years of age, your volunteering with BPCG entitles you to become a member of BPCG with voting rights at our AGM (normally held in the Autumn) and any extraordinary membership meetings of BPCG. To remain a member you must volunteer at least four times a year.

Data Protection Act 1998 – Privacy Policy

By adding your details to this form you are giving consent for Brockwell Park Community Greenhouses to process your personal information in accordance with current data protection legislation. Under the Data Protection Act 1998 your personal details will be processed fairly and lawfully and will not be passed on to any third parties. Should you at any time wish to be removed from the Volunteers Database please contact us and we will remove your details.

Equal Opportunities Monitoring Form

Brockwell Park Community Gardens are committed to Equal Opportunity. The aim of our policy is to ensure that no volunteer receives less favourable treatment on the grounds of sex, age, disability, race, colour, nationality, ethnic or national origins, marital status, sexual orientation, political or religious belief or is disadvantaged by conditions or requirements which cannot be shown to be justified. All volunteers will be given equal opportunity and, where appropriate, training to enable them to carry out their volunteering activities.

This information will be treated in the strictest confidence and will be used only for monitoring purposes.

Surname		Forename	
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Transgender
Ethnic Group	White <input type="checkbox"/> British <input type="checkbox"/> Irish <input type="checkbox"/> Other White British Mixed <input type="checkbox"/> White and Black African <input type="checkbox"/> White and Black Caribbean <input type="checkbox"/> White and Asian <input type="checkbox"/> Other Mixed Background Asian including Asian British <input type="checkbox"/> Indian <input type="checkbox"/> Pakistani <input type="checkbox"/> Bangladeshi <input type="checkbox"/> Other Asian Background Black or Black British <input type="checkbox"/> African <input type="checkbox"/> Caribbean <input type="checkbox"/> Other Black Background Chinese or Chinese British <input type="checkbox"/> Chinese <input type="checkbox"/> Any other Background Other <input type="checkbox"/> _____		



Volunteer Agreement

We hope that your time at Brockwell Community Greenhouses will be enjoyable and enriching. This Agreement outlines your rights as a volunteer and our expectations of you. For more detail, please make time to read the volunteer handbook.

Your rights as a volunteer:

- To know what is expected of you
- To have clearly specified lines of support and supervision
- To be trained for the duties you are asked to undertake
- To be shown appreciation
- To have safe working conditions
- To know what your rights and responsibilities are if something goes wrong
- To have a thorough induction on the work of BPCG and the volunteer role
- To be free from discrimination
- To confidentiality
- To experience personal development through participation

Our expectations of you as a volunteer:

- Be reliable
- Be honest
- Carry out tasks in accordance with the aims and values of the organisation
- Perform tasks within agreed guidelines to agreed standards
- Respect confidentiality
- Act with due care for your own safety and that of others
- Read the volunteer handbook and observe the organisation's policies and procedures
- Be anti-discriminatory and promote equality of opportunity
- Ensure that all projects you work on are approved and overseen by the community gardener, site supervisor or relevant volunteer.

I have read and understood this Agreement.

Signature
Date
Parent/Guardian signature (if under 18)

This Agreement is binding in honour only and is not intended to be legally binding. Neither party intends any employment relationship to be created, either now or at any point in the future.